



Committee Meeting
5 August 2025, 19:00
 via **MS Teams**

Agenda

Apologies

- 1 Previous Minutes ~ Adoption & Matters Arising**
 - a. Committee Mtg: 1-July-25
 - b. Matters Arising
- 2 Committee Matters**
 - a. Strategy Review update, RO Handbook to complete and forward to Paul Calland (CM)
 - b. Safeguarding (NW/ All)
 - c. TVRCC Build Sheets Proposal (MB)
- 3 Financial & Membership Update (PB)**
 - a. 2024~25 Finances update
 - b. Membership report
- 4 Events Calendar & Updates (KT/NW)**
 - a. 2025 Track Days: Discuss 2026 as (JE) email.
 - b. 2025 National Events
 - c. Millbrook Planning (ST) (KT)
- 5 Marketing Report**
 - a. e-Newsletters (KT)
- 6 AOB/Members Reports (ALL)**
- 7 Dates of Future Meetings**
 Committee: 19:00, 2 September 2025, via Teams.

Minutes

Present:	Steve Thomsit (ST), Mervyn Larnar (ML), Nick Warner (NW), Bob Young (BY) Martin Blackwell (MB), Chris Mitchell (CM) Tyler Harrop (TH) Karen Thomsit (KT), Paul Blackwell (PB), Jo Edwards (JO), Graham Walden (GW), Mark Mendoza (MM)	
Apologies:	Mark Hickery (MH)	
1	Previous Minutes & Matters Arising	Action(s)
	a. Committee Mtg: 3-June-25 The draft minutes were agreed (All)	CM

2	Committee Matters	
	<p>a. Strategy Review update (CM) RO Handbook will need completing over the coming months; however, the amended version can be sent to Paul Calland so the RO Reports section can be updated on the TVRCC website.</p> <p>b. Safeguarding Will be an ongoing discussion to meet requirements. RO Handbook will require a section details OFCOM expectations of RO's and their conduct across social media. Social Media platforms/ Regional Facebook Groups are out of TVRCC control.</p> <p>c. TVRCC Build Sheets Proposal (MB)The build sheets that formed the discussion were specifically relating to 16,800 records purchased several years ago, these records are listed as an asset. (MB) had forwarded a proposal detailing how the records to be used to generate revenue for the Club. The records could be purchased by owners as a certificate which would include details of their cars. (MB) had spoken with some members who thought that having this information would add provenance to ownership. The selling cost of each record was debatable ranging from £40 to £100. The challenge would be how to present/ launch the records to members, via Sprint in "low season". It was generally accepted that this could overpower/ swamp the office, and a volunteer / outsourced option would work best. Further discussion required.</p>	<p>CM</p> <p>All</p> <p>PB/ MB All</p>
3	Financial & Membership Update (PB)	
	<p>a. 2024-2025 Finance report is good overall and in line with approved budget. Merchandise sales continue to be strong.</p> <p>b. Member ship fees continue to look positive, while we are losing members, we are also attracting more new members. Mark Mendoza offered to draft a proposal on attracting new members (discussed was attracting new TVR owners)</p>	
4	Events & Calendar Update (JE) (KT) (ST)	
	<p>a. 2025 Track Days: Cadwell Park is 24th September and has about 40 subscribed, 65 would be a good result, 55 as a minimum. It was agreed that there will only be 2 track days in 2026, locations to be discussed at a later date.</p> <p>b. Millbrook Planning: A few final details to confirm along with risk assessments. There are issues arising regarding insurance which are out of the club's control. Final push for the event across all mediums, the weather forecast for the event is looking very good and an attendance of 170 to 180 cars is expected.</p>	<p>PB/JE</p> <p>ST/KT</p>
5	Marketing Report	
	<p>a. e-Newsletter (KT) Positive and doing what it is supposed to do.</p> <p>b. New Business Development Manager Monthly Report July 2025 (PB) This is the appendix attached to the finance report, to be revised by the committee and discussed at the next meeting.</p>	All
6	AOB/Members Reports	
	<p>a. Mark Mendoza (MM) Mark joined the meeting; his main field of expertise is Sponsorship, further discussions to follow.</p> <p>b. Season Opener 2026</p>	
7	Next Meeting: Committee: 19:00, 2nd September 2025, via MS Teams	

Meeting Closed 20:55

Chris Mitchell
Club Secretary

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