



Committee Meeting ~ 13 May 2017, 10:30
Days Inn, Welcome Break Services M40N, CV35 0AA

Agenda

Apologies

- 1 Previous Minutes ~ Adoption & Matters Arising**
 - a. Committee Mtg: 25-Mar-17

- 2 Committee**
 - a. Directors' Meetings (RS/ML)
 - b. Committee Vacancies (RS)
 - c. Articles of Association Review (RS/ML)
 - d. Data Retention Policy (RS)
 - e. INSET: Anthony Dowie & Karen Merritt

- 3 Financial & Membership Update**
 - a. Current position (PB/AB)
 - b. Membership DD Fees (PB)
 - c. Junior Membership (RS), MSA Safeguarding Requirements (ML)

- 4 Event Reports**
 - a. TVRCC Burghley Horse Power: 8~9-Apr-17
 - b. Donington Historic Festival: 30-Apr~2-May-17

- 5 Future Events**
 - Events Discussion Paper (RW)
 - c. Spa Classic: 17/19~22-May-2017
 - d. Flywheel Festival: 24~25-Jun-17
 - e. Chateau Impney Hillclimb: 8~9-Jul-17
 - f. TVRCC S Club Heaven, Uxbridge: 16-Jul-17
 - g. Silverstone Classic: 28~30-Jul-17
 - h. TVRCC Back Home>New Home: 11~14-Aug-17
 - i. Crystal Palace Sprint: 27~28-Aug-17
 - j. TVRCC Blenheim Palace: 27~28-Aug-17
 - k. TVRCC Pre'80s Extravaganza: Donington: 3-Sep-17
 - l. RAF Scampton Airshow: 9~10-Sep-17
 - m. TVRCC '00s Event, Wroxall: 22~23-Sep-17
 - n. TVRCC Neil Garner Open Day: 30-Sep-17
 - o. TVRCC Wentworth Woodhouse: 1-Oct-17

- 6 Car Shows**
 - a. "Show Shirts" (RD)
 - b. NEC Restoration Show: 31-Mar~2-Apr-17
 - c. Manchester Classic Car Show 16~17-Sep-17
 - d. NEC Classic Motor Show: 10~12-Nov-17

- 7 Regions**
 - a. Regions & RO update (FH/BC)
 - b. ROCo Budget (FH/BC/PB)
 - c. Loan of Club equipment etc. (FH/AB)

- 8 Sprint**
 - a. Renewal of Contract (PB/MO/DH)
 - b. Future Content (DH/MO)

- 9 Track Days**
a. Blyton Park: 16-Jun-17
b. Cadwell Park: 4-Sep-17
- 10 TVR Motorsport**
a. Update on 2017 Sporting Calendar (GW)
b. 2017 Reports for Sprint (GW)
- 11 Regalia, Merchandise, Members' Benefits, Sponsorship & Marketing**
a. TVRCC Travel Club Update (PB)
b. Update on recent sales (AB)
c. Official TVR items (DH/AB)
d. TVR Union Flag Badges (AB)
e. Pegasus Finance Offer (RD/PB)
- 12 Points from Posted Reports & AOB**
a. Progress on Website Update (DH/PC)
b. Creation of a Forum "Restoration Section" (ML)
c. Regional Websites/Forums/Facebook/social media (AB/PC)
d. Using social media to promote events(PB)
e. Update on Club Archive (RS)
f. TBA
- 13 Dates for Future Meetings**
See Availability Survey, please bring your diary/calendar
2018 AGM: 24-Mar-18, Kestrel Suite, BMM

Mervyn Larner
Club Secretary

Minutes

Present: Richard Sails(RS), Mervyn Larnar(ML), Paul Blackwell(PB), Mike Hardy(MH), Ralph Dodds(RD), Mandy O'Neill(MO), Fred Heddell(FH), Zoe Mortimer(ZM), Richard Walton(RW)

Apologies: David Hothersall(DH), Graham Walden(GW), Brian Cooper(BC)

Attending: Alison Brown(AB), Ray Harris-Hawkins(RHH), Steve Guest(SG), Anthony Dowie & Karen Merritt

		Action(s)
1	Previous Minutes ~ Adoption & Matters Arising	
	<ul style="list-style-type: none"> a. Committee Mtg: 25-Mar-17 The minutes were agreed & OK to be posted on website. 	ML/RD
2	Committee	
	<ul style="list-style-type: none"> a. Directors' Meetings In the absence of any communication Grahame Butcher's appointment as Events Manager has been voided. Two members whose membership was being reviewed under Article 11 have resigned before the meeting took place. b. Committee Vacancies Richard Walton has been co-opted as Events Manager along with Steve Guest. c. Articles of Association Review The existing 2006 version needs amending. A complete review was not required, but certain aspects need addressing. It was agreed that the Articles need to be updated before the 2018 AGM. Ideas please. An EGM is required before the next AGM to approve any changes. This will be an item on the next meeting's agenda. Ralph requested we check/update our personal details & job descriptions. d. Data Retention Policy Richard's proposals will be posted on the Committee Forum. e. INSET: Anthony Dowie & Karen Merritt Club members Anthony & Karen gave some observations and feedback on the recent AGM, based on their training experience with charities and corporations. 	ALL RS/ML ALL RS
3	Financial Update	
	<ul style="list-style-type: none"> a. Current position Paul presented his report. Membership fees and regalia sales remain ahead of budget. Advertising income remains slightly under budget. There has been a decrease in DD renewals and some cancellations, which led to a discussion of trial membership offers. Agreed that a 6 month introduction pack being made to customers who buy a car from our advertisers. Ray to approach advertisers/dealers. Ali to prepare packs. The Office to compile an analysis identifying, as far as possible, reasons for leaving & cancelled DDs. Share with RoCo for appropriate actions. Paul's recommendation of a change to the cloud based Xero Accounting software was agreed and will be implemented from 1-Jul-17. There will be set-up costs, but these will be more than met by a reduction in current providers' costs. Can all expenses be submitted ASAP, not accumulated over months. b. Membership DD Fees Paul proposed no change in the current discount. c. Junior Membership, MSA Safeguarding Requirements Richard S thinks a junior membership at about £20 would prove worthwhile, both as a gift and to encourage future members. They would have a membership card, a poster, monthly Sprint, but no Forum access. Mike will look into the implications to the Club systems due to the linkage between the Database and Forum which may need some amendment. Prepare for a "Xmas" launch. Mervyn explained that we would need to meet MSA's Safeguarding requirements for under 18s. We ought to do this anyway as they may already attend our events. Mervyn to check details. 	AB/RHH AB/FH PB/AB ALL MH AB ML

- 4 Event Reports**
- a. TVRCC Burghley Horse Power: 8~9-Apr-17**
Well supported and regalia sales went well. A report for Sprint is being done. Richard S to write to Alayne thanking her for her help etc.
Richard W & Steve to liaise and supervise 2018's BHP. RS
RW/SG
- b. Donington Historic Festival: 30-Apr~2-May-17**
Tony Cottrell and Paul Arnold are doing the report. RW
- 5 Future Events**
Richard W explained the rationale behind his paper, which led to a discussion about the viability of an autumn/winter/Xmas/spring ball. RW/SG
- c. Spa Classic: 17/19~22-May-2017**
Organised by Fasttrack Tours.
- d. Flywheel Festival: 24~25-Jun-17**
Zoe is co-ordinating. Tickets via Club Office until 31-May-17 ZM/AB
- e. Chateau Impney Hillclimb: 8~9-Jul-17**
Steve will liaise with Graham. SG
- f. TVRCC S Club Heaven, Uxbridge: 16-Jul-17**
Glen Robinson & Alan Sleigh are co-ordinating. RW/SG
- g. Silverstone Classic: 28~30-Jul-17**
Our normal 3 day presence. 2 for 1 tickets end 31-May-17 AB
- h. TVRCC Back Home>New Home: 11~14-Aug-17**
Zoe's latest plan was discussed and agreed for inclusion in June Sprint. Mervyn to obtain MSA CoEs as soon as routes are available.
Tax Players are booked for Sunday. Mandy is waving her personal fee. ZM/MM
RS/ZM/ML
- i. Crystal Palace Sprint: 27~28-Aug-17**
Zoe is co-ordinating. Discounted tickets from Club Office until 31-Jul-17. ZM/AB
- j. TVRCC Blenheim Palace: 27~28-Aug-17**
Arrangements as 2016. Alayne is co-ordinating. RW/SG
- k. TVRCC Pre'80s Extravaganza: Donington: 3-Sep-17**
Andrew Gray & Oliver Edwards are co-ordinating RW/SG
- l. RAF Scampton Airshow: 9~10-Sep-17**
An E.Mids events. Martyn Stockwin is co-ordinating.
- m. TVRCC '00s Event, Wroxall: 22~23-Sep-17**
Tim Payne is co-ordinating.
- n. TVRCC Neil Garner Open Day: 30-Sep-17**
Colin Truman & David Border are co-ordinating.
- o. TVRCC Wentworth Woodhouse: 30-Sep~1-Oct-17** RW/SG
- 6 Car Shows**
- a. Show Shirts**
Currently new shirts are required annually as sponsors change. Ralph would like a standard style enabling repeated use by regular helpers.
The initial costs would increase, but long term costs reduce. Agreed. RD
- b. NEC Restoration Show: 31-Mar~2-Apr-17**
Show is increasing. We had a double stand. Thanks to WWM Region.
- c. Manchester Classic Car Show 16~17-Sep-17** RD/AB
Newton Holmes is supervising a larger stand. Support will be needed.
- d. NEC Classic Motor Show: 10~12-Nov-17**
We have requested a 25 car stand. We can sell official TVR regalia. RD
- 7 Regions**
- a. Regions & RO update**
Please continue to visit regions as their reaction has been very positive.
Let Fred & Brian have any feedback. ALL
- b. ROCo Budget**
Initially £1000 from which a sail flag has been ordered, no invoice yet? AB/FH/BC
- c. Loan of Club equipment etc.**
Ali has updated her equipment list. Fred & Brian to check & circulate.
Should some be stored regionally? AB/FH/BC

- 8 Sprint**
- a. Renewal of Contract**
Following a bench marking analysis the Treasurer and Editors proposed a renewal of the Sprint contract with Online Design for the period to 31-Aug-2020. The fixed price contract gives an annual saving of 8.33%. Agreed. **PB/MO/DH**
- b. Future Content**
OK at present, but "Keep it coming".
- 9 Track Days**
- a. Blyton Park: 16-Jun-17**
Possibly 2 days, Richard W to confirm. **RW**
- b. Cadwell Park: 4-Sep-17**
Details will be online shortly. **AB**
- 10 TVR Motorsport**
- a. Update on 2017 Sporting Calendar**
Richard W to check & liaise with Graham. **RW/GW**
- b. 2017 Reports for Sprint (GW)**
Fingers crossed.
- 11 Regalia, Merchandise, Members' Benefits, Sponsorship & Marketing**
- a. TVRCC Travel Club Update**
Italian Lakes tour going ahead. Scotland & N.Ireland tours struggled.
For 2018 Scenic have suggested the Laon Classic Car Show followed by a trip into the Black Forest. Also the short break to Ireland again, but later in the year. The Committee agreed these suggestions. **PB**
- b. Update on recent sales**
See Burghley report above. New website shop will require an upgrade.
Could we offer event/tour items to regions? ROs to pre-order polos etc.
Ali to investigate with current supplier. **AB/MH**
AB
- c. Official TVR items**
See NEC report above.
- d. TVR Union Flag Badges**
Check licence then order 5 of both items. Add to online shop. **AB**
- e. Pegasus Finance Offer**
Offer them a Sprint advertising slot. **AB**
- 12 Points from Posted Reports & AOB**
- a. Progress on Website Update**
Mike demonstrated latest version. He is working on better linking between website & forum to synchronise login. Almost ready to launch. **MH**
Can we test ASAP. **ALL**
- b. Creation of a Forum "Restoration Section"**
Yes, but best when new site is live. **MH/PC**
- c. Regional Websites/Forums/Facebook/social media**
Held over to next agenda after website is launched.
- d. Using social media to promote events**
As 12c above.
- e. Update on Club Archive**
Richard Edwards is collating and uploading items.
- f. Request for a US/N.American Region**
We will print any reports on their events etc.
If regular reports are provided we will review the decision. **ML**
- 13 Dates of Future Meetings**
17-Jun-17, BMM, Gaydon
16-Sep-17, BMM, Gaydon
??-Nov-17, TBA
??-Jan-18, TBA
24-Mar-18, AGM, Kestrel Suite, BMM, Gaydon

Meeting closed at 16:50

Mervyn Larner
Club Secretary