



**Committee Meeting ~ 4 November 2017, 10:00
BMM, Gaydon, CV35 0BJ**

Agenda

Apologies

- 1 Previous Minutes ~ Adoption & Matters Arising**
 - a. Committee Mtg: 16-September-17

- 2 Committee Matters**
 - a. AGM Schedule (ML)
 - b. Articles of Association Review (ML)
 - c. Data Retention Policy (RS)
 - d. MSA Safeguarding (ML/FH)

- 3 Financial & Membership Update**
 - a. Current position (PB)
 - b. 2017~18 Budget (PB)

- 4 Event Reports**
 - a. TVRCC '00s Event, Wroxall: 22~23-Sep-17
 - b. TVRCC Neil Garner Open Day: 30-Sep-17
 - c. TVRCC Wentworth Woodhouse: 1-Oct-17

- 5 Future Events**
 - a. 2018 National Event(s) (RW/SG/ZM)

- 6 Car Shows**
 - a. Manchester Classic Car Show 16~17-Sep-17
 - b. NEC Classic Motor Show: 10~12-Nov-17 (RD)
 - c. London Classic Car Show: 15~18-Feb-17 (RD)
 - d. NEC Restoration Show: 23~25-Mar-17 (RD)

- 7 Regions**
 - a. Regions & RO update (FH)
 - b. Regional Websites/Forums/Facebook/social media (AB/PC)

- 8 Sprint**
 - a. Future Content (DH/MO)

- 9 Track Days**
 - a. 2018?

- 10 TVR Motorsport**
 - a. Update on 2017 Championships (GW)
 - b. 2018 Sponsorship & Reports for Sprint (GW)

- 11 Members' Benefits, Regalia, Merchandise, Sponsorship & Marketing**
 - a. Dealers' Incentive Membership Update (RHH)
 - b. TVRCC Travel Club Update (PB/RW/SG)
 - c. Update on recent sales (AB)
 - d. Other Regalia items (AB/PC)

12 Points from Posted Reports & AOB

- a. Website Update (PC/MH)
- b. Using social media to promote events(PB/RS)
- c. AOB

13 Dates for Future Meetings

See Availability Survey, please bring your diary/calendar
Committee: 20-Jan-18, BMM, Gaydon
2018 AGM: 24-Mar-18, Kestrel Suite, BMM Gaydon

Mervyn Larnier
Club Secretary

Minutes

Present: Richard Sails(RS), Mervyn Larnar(ML), Paul Blackwell(PB), Ralph Dodds(RD), Fred Heddell(FH), Steve Guest(SG), Richard Walton(RW),
Apologies: Mike Hardy(MH), Mandy O'Neill(MO), Graham Walden(GW), Zoe Mortimer(ZM), David Hothersall(DH)
Attending: Ray Harris-Hawkins(RHH), Ginnie Guest, Frank Smith

| | | Action(s) |
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| 1 | Previous Minutes ~ Adoption & Matters Arising | |
| | a. Committee Mtg: 16-Sep-17 | |
| | The minutes were agreed & OK to be posted on website. Matters Arising are included on the Agenda. | ML/PC |
| 2 | Committee Matters | |
| | a. AGM Schedule | |
| | Formal AGM Notice to be included in December Sprint. | ML |
| | Committee Reports and nominations to be submitted by 21-Jan-18. | AI |
| | b. Articles of Association Review | |
| | Mervyn has updated the draft AoA to include sections from the 2013 Companies House model AoA. The inclusions were agreed along with a few minor amendments. Mervyn will circulate an amended draft and also send it to the member who has volunteered to oversee our changes. Mervyn will report back at the next meeting. | ML |
| | c. Data Retention Policy | |
| | Mervyn to check details of our ICC Registration and offered to produce a draft policy for the next meeting. Need to change our renewal notice/form? | ML |
| | d. MSA Safeguarding Requirements | |
| | The MSA has changed its Safeguarding Officer registration procedure. Fred has completed the form and Mervyn will forward it to them. | ML |
| 3 | Financial Update | |
| | a. Current position | |
| | Paul presented his report. The end of year Income/Expenditure outcome was within £1. Accounts are being sent to the auditors and the final figure will almost certainly change due to investment income and taxes. | PB |
| | b. 2017~18 Budget | |
| | Paul presented his draft 2017~18 budget. It was agreed. | PB |
| 4 | Event Reports | |
| | a. TVRCC '00s Event, Wroxall: 22~23-Sep-17 | |
| | Numbers were down on 2016. Tim Payne is doing a report. | DH/MO |
| | b. TVRCC Neil Garner Open Day: 30-Sep-17 | |
| | A really high turnout. £2598 being donated to Wilts Air Ambulance in Devizes on 14-November. Richard to send a thank you to Wilts ROs. | RS |
| | c. TVRCC Wentworth Woodhouse: 30-Sep~1-Oct-17 | |
| | A good turnout for the first meeting at this venue. We will repeat it next year. Tony Hodgson is doing a report for Sprint. | DH/MO |
| 5 | Future Events | |
| | a. 2018 National Events | |
| | Richard & Steve presented some ideas. It was agreed that Thirlestane Castle was the preferred venue for a National Event. Ideally a bespoke event on a set date (in August?) or, if that was not possible, to join one of their scheduled events. Richard to contact them to discuss ideas. SCCT could provide a suggested hotel and tour route. (Whisky Trail?) | RW |
| | Season opening & closing events: Burghley & Wentworth. | |
| | Work is going ahead on a NE Area meeting – a “BNG” perhaps linked with Ingliston Revival in May. Involve the NE ROs. | RW/SG |
| | Zoe has proposed an event based around the AGM/BMM Gaydon. This now clashes with the NEC Restoration Show as they have brought the show forward a week. General feeling that a visit to the NEC was a better option which could include a scenic drive. | ZM/RW/SG |
| | Steve will lead on the Silverstone Classic and will try to involve the competitors racing TVRs | SG |
| | b. People may request the Club Vehicle for other events, but must arrange | |

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| | collection/delivery & their own staffing. Paul will check the licence and insurance requirements with Lancaster Insurance. | PB/AB |
| 6 | Car Shows | |
| | a. Manchester Classic Car Show 16~17-Sep-17 A much improved event, Newton Holmes is doing a report for Sprint. | DH/MO |
| | b. NEC Classic Motor Show: 10~12-Nov-17 We have our largest ever stand along with TVR's involvement. Using T3 equipment along with new branding. We may need to buy some extra exhibitor passes. Classicline* are sponsoring the stand and will have one representative present. Shirts are ordered and printed. Regalia sales at 10% discount, TVR T Shirts at £7 discount. New Members target = 60. Steve & Ginnie are checking on a laptop for Ralph's slide show. Ray showed the dealers marketing stands & flyers ready for the NEC. Steve feels the Events Team should have a greater degree of ownership of shows. The requirements of TVR's NDA have caused some feelings of a lack of communication this year. | RD/ALL SG |
| | c. London Classic Car Show: 15~18-Feb-17 Since the last meeting we have been offered a free stand etc. by the organisers. Andrew Gray has offered to coordinate our stand and will be meeting with Ralph and the organisers at the NEC. | RD |
| | d. NEC Restoration Show: 23~25-Mar-17 Ralph has submitted our stand application for 6/8 cars. Sponsorship yet to be agreed. | RD |
| 7 | Regions | |
| | a. Regions & RO update Brian Cooper has stood down as a ROCo for personal reasons N.Staffs Region has had its first official meeting. Most RO renewals are done, others being followed up. Retiring ROs have free membership until AGM. in March. Fred has ongoing liaising with ROs about report quotas and photos. | AB/FH FH |
| | b. Regional Websites/Forums/Facebook/social media Many regions have facebook accounts. Are we going to try to coordinate them? Discuss again at next meeting. | ML/RS/FH |
| 8 | Sprint | |
| | a. Future Content Jon has introduced a system called TaskMaster to schedule future articles and layout. Ray has several articles in the pipeline. OK at present, but "Keep it Coming". A new TVR book has been published. Report in December's Sprint. | DH/MO RHH/ALL |
| 9 | Track Days | |
| | a. 2018 Agreed that we should book Cadwell again as soon as dates are available. Blyton Park should remain a "regional event". Richard S has been approached if we would support a track day at Ty Croes, Anglesey if the Cerbera group took half the spaces. Yes, in principal, but more details needed. | AB RS |
| 10 | TVR Motorsport | |
| | a. Update on 2017 Championship Awaiting Graham's Report. | GW |
| | b. 2018 Sporting Calendar Steve to liaise with Graham. Sponsorship is included in draft budget. | SG/GW |
| 11 | Regalia, Merchandise, Members' Benefits, Sponsorship & Marketing | |
| | a. Dealers' Incentive 50 Holders ordered, 40 for dealers, 10 for Club Office use/spares. Holders and flyers have been printed ready for use at NEC Show. Mike's internet speed will slow testing of the new "For Sale" website. | MH |
| | b. TVRCC Travel Club Paul's handover to Richard W and Steve is yet to be finalised. | PB/RW/SG |

FastTrackTours has agreed to a 2 page Sprint advertorial to promote their Classic Le Mans tour for a per capita fee.

PB

c. Update on recent sales

See Item 3a above. Higher priced items are especially slow. Some obsolete stock has been written-off.

d. Other Regalia Items

TVR's official T Shirts being discounted at NEC Show.

AB

12 Points from Posted Reports & AOB

a. Website Update

A temporary "For Sale" section has been added, pending Mike's full classified section. See Item 11a above.

b. Using social media to promote events

Awaiting Mandy's investigation etc.

MO

c. AOB

There have been several instances of email non-delivery. These have involved Mervyn, Ralph, Steve and Richard W. Ralph feels that we need to re-visit this topic. Mervyn to invite Paul C to next meeting.

ML

Paul suggested that we should investigate a "cloud storage" provision for back-up of TVRCC data & info stored on Committee's personal PCs.

Agenda item on next Agenda.

MH/ML

13 Dates of Future Meetings

20-Jan-18, BMM, Gaydon

24-Mar-18, AGM, Kestrel Suite, BMM, Gaydon

DD-May-18 TBA

Meeting closed at 15:05

Mervyn Larnier
Club Secretary