



**Committee Meeting ~ 5 May 2018, 10:00
BMM, Gaydon, CV35 0BJ**

Agenda

Apologies

- 1 Previous Minutes ~ Adoption & Matters Arising**
 - a. Committee Mtg: 24-Mar-18

- 2 Committee Matters**
 - a. GDPR & Club Database (ML)
 - b. PR & Marketing (RD/RS)
 - c. Office Software (PB/MH)
 - d. Health & Safety Policy (PB)

- 3 Financial & Membership Update**
 - a. Current position (PB)

- 4 2018 Events**
 - a. TVRCC Burghley Horsepower: 7~8-Apr-18
 - b. FBHVC Drive It Day: 22-Apr-18
 - c. Donington Historic: 4~6-May-18
 - d. FTT Spa Classic: 18~20-May-18
 - e. C&SC/Flywheel, Bicester Heritage: 23~24-Jun-18
 - f. TVRCC S Club Heaven: 1-Jul-18
 - g. FTT Le Mans Classic: 6~8-Jul-18
 - h. TVRCC S.Yorks IoM Tour: 6~10-Jul-18
 - i. Sherborne Castle Supercar Show: 15-Jul-18
 - j. TVRCC Silverstone Classic: 20~22-Jul-18
 - k. TVRCC Hants Beaulieu Supercar Weekend: 4~5-Aug-18
 - l. TVRCC Pre'80s: 1-Sep-18
 - m. TVRCC Yorks Sculpture Park: 22~23-Sep-18
 - n. TVRCC Wiltshire/Neil Garner Open Day: 29-Sep-18
 - o. Others?

- 5 2019 Event**
 - a. National Event (SG/ZM)

- 6 Car Shows**
 - a. NEC Restoration Show: 23~25-Mar-18 (RD)
 - b. Manchester Classic Car Show: 15~16-Sep-18
 - c. NEC Classic Car Show: 9~11-Nov-18 (RD)

- 7 Regions**
 - a. Regions & RO update (FH)
 - b. Retiring ROs (FH)

- 8 Sprint**
 - a. Future Content (MO/RHH)

- 9 Track Days**
 - a. Cadwell Park: 3-Apr-18
 - b. Blyton Park: 3-Aug-18 (S.Yorks)
 - c. Rockingham: 24-Aug-18 (RS)

- 10 TVR Motorsport**
 - a. 2018 Sponsorship & Reports for Sprint (GW)

- 11 Members' Benefits, Regalia, Merchandise, Sponsorship & Marketing**
 - a. Update on recent sales (PB)
 - b. Dealers' Incentive Membership Update (RHH)
 - c. TVRCC Travel Club Update (PB/SG)
 - d. Valuations (ML)

- 12 Points from Posted Reports & AOB**
 - a. AOB

- 13 Dates for Future Meetings**

See Availability Chart, please bring your diary/calendar
2019 AGM: 30-Mar-19, Kestrel Suite, BMM Gaydon

Mervyn Larner
Club Secretary

Minutes

Present: Richard Sails(RS), Mervyn Lerner(ML), Paul Blackwell(PB), Ralph Dodds(RD), Mike Hardy(MH)

Apologies: Fred Heddell(FH), Zoe Mortimer(ZM), David Hothersall(DH), Ray Harris-Hawkins (RHH)), Mandy O'Neale(MO), Steve Guest(SG)

Attending: Mandy Sails

- | | | Action(s) |
|----------|--|------------------------|
| 1 | Previous Minutes ~ Adoption & Matters Arising | |
| | a. Committee Mtg: 24-Mar-18 | |
| | The minutes were agreed & OK to be posted on website. Matters Arising are included on the Agenda. | ML/PC |
| 2 | Committee Matters | |
| | a. GDPR & Club Database | |
| | Changes to the Joining & Renewal Forms were agreed. Data Retention Policy to be printed on the reverse. Online Joining page(s) to mirror paper version. Mike explained the different levels of password protection needed to access the Club Database, Website & Forum. Individual's access was checked and updated where necessary. This checking process to be repeated at the Committee Mtg. after each AGM. | ML ML/PC |
| | Mike to discuss with Paul Calland security upgrade to https:// standard. | ML/MH MH/PC |
| | b. PR & Marketing | |
| | Ralph explained the different aspects of his rôles. It was agreed that PR & marketing were distinct, but related functions. In addition selling of advertising space was also linked. Ralph will prepare and circulate an outline brief for each rôle. We have been approached by 3 members interested in parts of the rôles. Richard to invite them to our next meeting (2-Jun-18) to discuss their possible contribution. | RD/RS |
| | c. Office Software (PB/MH) | |
| | The 3 office PCs current use MS Office 2010 with work stored on the server(s). It was agreed that a move to MS Office 365 with iCloud storage be implemented this coming autumn. This would enable greater sharing of documents etc. Our PC hardware is currently capable of running MS Office 365. | PB/MH |
| | d. Health & Safety Policy (PB) | |
| | Paul presented a draft policy that he had previously circulated. Ralph has recently written one for another organisation and agreed to work with Paul to finalise our version. | RD/PB |
| 3 | Financial Update | |
| | a. Current position | |
| | Paul presented his report. Membership fees are on budget. Advertising is currently ahead, but some advertisers are changing their plans for the summer. Regalia sales are within predictions, but no news on replacement TVR branded clothing which have been some of our best selling items. Both direct & indirect costs are within budget tolerances. Paul and Mike reviewed the way in which current membership numbers are reported. | |
| 4 | 2018 Events | |
| | a. TVRCC Burghley Horsepower: 7~8-Apr-18 | |
| | A well run event, TVR brought the Griffith prototype. A report is scheduled for June's Sprint. | MO/RHH |
| | b. FBHVC Drive It Day: 22-Apr-18 | |
| | Members to be encouraged to submit photos. | MO/RHH |
| | o. TVRCC High Peak Thrills in the Hills: 26-May-18 | |
| | MSA CoE obtained. | RW |
| | h. TVRCC S.Yorks IoM Tour: 6~10-Jul-18 | |
| | Mervyn has contacted Tony Hodgson about the possible Jurby track day. | ML |
| | i. TVRCC Sherborne Castle Supercar Show: 14~15-Jul-18 | |
| | A National event, Richard has agreed to provide the Club Vehicle. | RS |
| | j. TVRCC Silverstone Classic: 20~22-Jul-18 | |
| | A National event, Steve to lead. | SG |

| | | |
|-----------|---|-----------------|
| | k. TVRCC Beaulieu Supercar Weekend: 4~5-Aug-18 | |
| | A National event, Mervyn driving Club Vehicle & liaising with Hants. | ML |
| | l. TVRCC Pre'80s at Brooklands: 1-Sep-18 | |
| | A National event, Andrew Gray etc. organising. Club Vehicle to attend, but driver required. Rooms at a Bicester hotel have been reserved. Mervyn is organising the Auto Gymkhana. MSA CoE obtained. | AG/OE/ML |
| | m. TVRCC Wentworth Woodhouse: 22~23-Sep-18 | |
| | Richard W is liaising with S.Yorks. CoE to be obtained | RW/ML |
| | n. TVRCC Neil Garner Open Day: 29-Sep-18 | |
| | A National event, Club Vehicle to attend, but driver required. | |
| | p. CerbFest: 29-Jun~1-Jul-18 | |
| | To be listed in Sprint | |
| | q. Blenheim Palace?? | |
| | Richard/Steve to contact Alayne | RS/SG |
| 5 | 2019 Events | |
| | a. National Event(s) | |
| | To be an Agenda item for next meeting. | ML |
| | Richard to mention in Chairman's Chat & a Forum post for ideas. | RS/ZM |
| 6 | Car Shows | |
| | a. NEC Restoration Show: 23~25-Mar-18 | |
| | Steve to do a report for Sprint. | SG |
| | b. Manchester Classic Car Show: 15~16-Sep-18 | |
| | Stand booked, budget agreed. | RD |
| | c. NEC Classic Car Show: 9~11-Nov-18 | RD/PB/AB |
| | Ralph has requested a stand, will almost certainly be smaller than 2017. Cars being sourced. | RD |
| | d. London Classic Car Show: Feb-19? | |
| | Awaiting contact from organisers. | |
| 7 | Regions | |
| | a. Regions & RO update | |
| | 1 retiring RO to be awarded 2yr Honorary Membership. | |
| | 2 retiring RO's to be awarded 1yr Honorary Membership. | FH/PB/AB |
| | Richard to write to them | RS |
| 8 | Sprint | |
| | a. Future Content | |
| | Usual plea for items! | ALL |
| 9 | Track Days | |
| | a. Cadwell Park: 3-Apr-18 | |
| | Richard S will contact both members involved in the on-track incident. | RS |
| | Paul has paid the £400 instructor's invoice. | |
| | b. Blyton Park 3-Aug-18 | |
| | Fully booked. | |
| | c. Rockingham 24-Aug-18 | |
| | 64 non-returnable deposits so far, balances are due by 30-Jun-18. | RS/PB |
| | Club Vehicle to attend? | PB |
| 10 | TVR Motorsport | |
| | a. 2018 Sporting Calendar | |
| | Graham is liaising with Steve to encourage members to attend. | GW/SG |
| 11 | Regalia, Merchandise, Members' Benefits, Sponsorship & Marketing | |
| | a. Update on recent sales | |
| | See Item 3 above. | |
| | b. Dealers' Membership Incentive Update | |
| | Mike explained his significant progress on the Website Sales section. | ALL |
| | He needs some wording for a standard disclaimer. | MH |
| | Mike aims to demonstrate it at the next meeting. | |
| | c. TVRCC Travel Club | |
| | Following Richard W's resignation the SCCT link etc. has passed to Steve. | SG |
| | d. Valuations | |
| | Mervyn demonstrated a sample valuation, so far valuations total >£6m. | |

12 Points from Posted Reports & AOB

a. Richard asked if/when the digitisation of Sprint is to resume?

Ralph to speak to Paul Calland and Steve Harper to get precise numbers of how many left to scan, how many left to publish and accurate costings from Paul. Also where are the original pdfs are stored?

RD

13 Dates of Future Meetings

2-Jun-18: Committee, BMM, Gaydon

DD-Mmm-18: Mervyn to circulate Availability Chart & consul BMM.

30-Mar-19: AGM, Kestrel Suite, BMM, Gaydon

ALL

ML

ALL

Meeting closed at 16:02

**Mervyn Larnier
Club Secretary**