



**Committee Meeting
8 March 2023, 19:00**

via **Zoom**

Agenda

Apologies

- 1 Previous Minutes ~ Adoption & Matters Arising**
 - a. Committee Mtg: 25-January-23
 - b. Matters Arising
- 2 Committee Matters**
 - a. Committee Roles, Draft "Job Descriptions" (ML/ALL)
- 3 Financial & Membership Update (PB)**
 - a. Finance Report (PB)
 - b. Office Staff Update (PB)
 - c. Membership Questionnaire (MT)
- 4 Events Calendar & Update (DG/KT/NB/NW)**
- 5 Marketing Report (MT)**
- 6 AOB/Members Reports (ALL)**
- 7 Date of Future Meeting(s)**

Mervyn Larner

Club [Secretary](#)

Minutes

Present: Richard Sails (RS), Paul Blackwell (PB), Mark Tickle (MT), Graham Walden (GW), Nick Warner (NW), Bob Young (BY), Oliver Edwards (OE), Nev Butler (NB), Martin Blackwell (MB)

Apologies: Darren Greenfield (DG), Mervyn Larnar (ML), Karen Thomsit (KT), Steve Thomsit (ST), Chris Mitchell (CM), Mark Hickey (MH), Jane Rowley (JR)

- | | | Action(s) |
|---|--|---|
| 1 | <p>Previous Minutes ~ Adoption & Matters Arising</p> <p>a. Committee Mtg: 25 January 2023
The draft minutes were agreed & OK to be posted on the website.</p> <p>b. Matters Arising
Nothing that was not on the Agenda.</p> | <p>ML</p> |
| 2 | <p>Committee Matters</p> <p>a. Committee Roles, Draft “Job Descriptions”
Mervyn had drafted into a common format, consolidated & circulated. All Committee Members to review (no debate at this meeting) & let Mervyn have comments prior to these being issued.</p> | <p>ALL</p> |
| 3 | <p>Financial & Membership Update</p> <p>a. Current Financial Year
Paul presented his report on the current financial situation. See Appdx *</p> <p>b. Previous Financial Year
2021~22 financial accounts are now being audited.</p> <p>c. Membership
17 members have been given concessionary membership (mostly RO/DROs). Of the leaving members who provided a reason, only 1 person ceased membership due to the current cost of living crisis.
Discussion on recruiting members from overseas through affiliated & other clubs – idea to be developed in the Membership Working Group</p> | <p>PB</p> <p>MT</p> |
| 4 | <p>Events & Calendar Update</p> <p>a. Events Calendar Update
Darren reported there is good communication with ROs on the Events Calendar. Website Events page has improved (thanks to Paul (Calland)).</p> <p>b. Events</p> <p>Cerbfest - bookings are going well.</p> <p>2025 Anniversary – Nick is still trying to find a complimentary venue to Millbrook. Duxford & Bedford are not really interested, but there may be something to explore at Sywell. Nick to contact Northants RO Sara Dobbs.</p> <p>Cadwell – 57 car threshold has been reached so contract will be signed to go ahead. Richard to review outstanding requests for non TVRs</p> <p>Blackpool – Heath Briggs has a team to plan & execute, includes Richard.</p> <p>Bernie’s V8s – Graham is yet to work out diary events</p> | <p>DG</p> <p>NW</p> <p>RS
RS</p> <p>GW</p> |

- 5 **Marketing Report**
- a. **Members Survey** – Link sent out in February email newsletter & reminded in March one. 474 responses to date. MT
 - b. **Email News (monthly)** – March not sent out on a Friday as planned due to proof reading issues. C.4,700 sent and c.2,700 opened MT
 - c. **Members' Benefits in Sprint** ~ Oliver proposing to do a full page spread at least once per year ~ liaise with Martin to keep information updated OE/MB
 - d. **Membership Flyer** ~ Mark shared a draft which was well received. Following a format review, Mark to get 2 quotes (from Vista Print & Treble 3) and liaise with the Treasurer re cost. MT/PB
- 6 **AOB**
- Jacob Ashcroft** ~ the question was asked “What do we do (if anything) with Jacob going forward?”. As Mark Cosh led the introduction, Mark Tickle is asked to liaise with him to consider. MT
- Membership Fees in Sprint** – it was reported that the fee in March edition is incorrect. Oliver to check & correct in next news. OE
- 7 **Next Meeting:** Tuesday, 4 April 2023 at 7:00pm via zoom ALL

Meeting closed at 20:00