



**Committee Meeting**  
**4 April 2023, 19:00**  
via **zoom**

**Agenda**

**Apologies**

- 1 Previous Minutes ~ Adoption & Matters Arising**
  - a. Committee Mtg: 8-March-23
  - b. Matters Arising
- 2 Committee Matters**
  - a. Committee Roles, Draft "Job Descriptions" (ML/ALL)
  - b. Sub-Editor(s) (MH/OE)
- 3 Financial & Membership Update (PB)**
  - a. Finance Report (PB)
  - b. Office Staff Update (PB)
  - c. Membership Questionnaire (MT)
- 4 Events Calendar & Update (DG/KT/NB/NW)**
- 5 Marketing Report (MT)**
- 6 AOB/Members Reports (ALL)**
- 7 Date of Future Meeting(s)**

**Mervyn Larner**  
**Club Secretary**



## Committee Meeting

4 April 2023, 19:00

via zoom

### Minutes

<b>Present:</b>	Richard Sails (RS), Mervyn Larnar (ML), Mark Tickle (MT), Jane Rowley (JR), Karen Thomsit (KT), Steve Thomsit (ST), Mark Hickery (MH), Oliver Edwards (OE), Nick Warner (NW), Martin Blackwell (MtB),	
<b>Apologies:</b>	Paul Blackwell (PB), Chris Mitchell (CM), Bob Young (BY), Mark Hickery (MH), Oliver Edwards (OE)	
		<b>Action(s)</b>
<b>1</b>	<b>Previous Minutes &amp; Matters Arising</b>	
	<b>a. Committee Mtg: 8 March 23</b> The draft minutes were agreed & OK to be posted on the website.	<b>ML</b>
<b>2</b>	<b>Committee Matters</b>	
	<b>a. Committee Roles</b> Job description of committee roles to be uploaded on to the website.	<b>ML</b>
	<b>b. Sub Editors</b> Agreed that Noel Palmer to become a sub editor.	<b>MH/OE</b>
<b>3</b>	<b>Financial &amp; Membership Update</b>	
	<b>a. Finance Report</b> Due to PB not in attendance none submitted.	
	<b>b. Office Staff Updated</b> JR confirmed that Corrine and Pete had settled in.	<b>JR</b>
	<b>c. Membership Questionnaire</b> MT reported that we had received 523 responses to the survey and with Steve Shaw to be analysed. Winners of the raffle were John Mitchell and Ian Renwick to be announced in the monthly newsletter.	
<b>4</b>	<b>Events &amp; Calendar Update</b>	
	<b>a. Events</b> Upcoming events are Brooklands and Cadwell Park Track Day. Both having a good take up. Planning for 2024 and 2025 is underway with KT/NW working on the TVRCC 60 Anniversary event in 2025 Going to Millbrook (KT) and NW looking at a second venue for the weekend.	<b>KT/JR</b>  <b>KT/NW</b>
<b>5</b>	<b>Marketing Report.</b>	
	<b>a. Business Cards</b> MT showed a new business card with the QR code on the back to link up to club website.	<b>MT</b>
	<b>b. Email News (monthly)</b> MT asked for items to go in the newsletter	<b>MT</b>
	<b>c. Welcome New Members Leaflet</b> These have been printed and distribution started to people doing events.	<b>MT/JR</b>
<b>6</b>	<b>AOB</b>	
	<b>a. MT requested the NEC Classic in November to go on next Agenda.</b>	
	<b>b. Consortium for Speed 12 project</b> Andrew Henry has asked if the club would support the Consortium to purchase the Speed 12 Project. It was decided to support without involvement.	
	<b>c. Trevor Wilkinson 100th Anniversary of his Birth Stickers</b>	

It was agreed to get Paul Calland to produce the club a sticker. For us to order 6,000

**d. Next Meeting:** Tuesday 9<sup>th</sup> May 2023 at 7:00pm via zoom