



Service Schedule

Registration	
Mileage	
Model	
VIN	
Service Carried Out	Intermediate / Annual / Bi-Annual
Date Service Finished	
Service Completed By	
Signature	

Service	Inter (6000m)	Annual (12000m)	Bi-Annual (24000m)	Completed (Initial)
Carry out preliminary Road Test	✓	✓	✓	
Check Seat belts Operation & Mountings	✓	✓	✓	
Check Side Lights	✓	✓	✓	
Check Headlights	✓	✓	✓	
Check Driving Lights	✓	✓	✓	
Check Headlight Alignment and Auxiliary Lights if Fitted	✓	✓	✓	
Check Fog Light(s)	✓	✓	✓	
Check Reversing Light(s)	✓	✓	✓	
Check Brake Lights	✓	✓	✓	
Check Horn	✓	✓	✓	
Check Indicators	✓	✓	✓	
Check Hazzard Warning Lights	✓	✓	✓	
Check Interior Light	✓	✓	✓	
Check Windscreen Wipers and Washers	✓	✓	✓	
Check/Top Up Windscreen Washer Fluid	✓	✓	✓	
Check Door Windows for Operation and Smoothness	✓	✓	✓	
Check Heater/Blower(s) Operation	✓	✓	✓	
Check Air Conditioning (where fitted)	✓	✓	✓	
Check Tyre Condition	✓	✓	✓	
Front Tyres Fitted				
Rear Tyres Fitted				
Front Tyre Tread Depth	NS: mm	OS: mm		
Rear Tyre Tread Depth	NS: mm	OS: mm		
Spare Tyre Tread Depth	mm			



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Service	Inter (6000m)	Annual (12000m)	Bi-Annual (24000m)	Completed (Initial)
Remove all Road Wheels and Apply Anti-seize Compound to Hubs + Wheel Studs	✓	✓	✓	
Check Road Wheels	✓	✓	✓	
Check/Adjust Tyre Pressures (INC Spare)	✓	✓	✓	
Check/Adjust Tracking Front + Rear	✓	✓	✓	
Check Handbrake Operation and Lever Security Adjust and Lubricate if Required	✓	✓	✓	
Inspect Callipers for Leaks and Flexible Hoses Condition	✓	✓	✓	
Inspect Brake Pads for Wear	✓			
Inspect disks for condition and wear	✓	✓	✓	
Remove and check brake Pads Deterioration		✓	✓	
Check Fuel, Clutch, Brakes Pipes + Unions for Chafing, Corrosion + Correct Routing	✓	✓	✓	
Check/Top Up Brake fluid	✓	✓		
Change Brake Fluid			✓	
Brake Fluid Used (When changed)				
Check Exhaust System Condition	✓	✓	✓	
Check Exhaust manifold Bolts	✓	✓	✓	
Remove Exhaust, Lubricate Prop + Check bolts are secure		✓	✓	
Check Diff Mounting Bolts	✓	✓	✓	
Check Gearbox Oil Level	✓			
Change Gearbox Oil		✓	✓	
Gearbox Oil Used (When changed)				
Change Engine Oil + filter	✓	✓	✓	
Engine Oil Used				
Check/Top up Diff Oil	✓			
Change Diff Oil		✓	✓	
Diff Oil Used (When changed)				
Change Fuel Filter		✓	✓	
Check Condition of Steering Joints, Rack Gaiters, Ball Joints and Wishbones Bushes	✓	✓	✓	
Check for Fluid Leaks from Hydraulic Pipes and Unions (PAS only)	✓	✓	✓	
Check all Suspension Fixings for Security	✓	✓	✓	
Visually check complete underside of Vehicle for Faults/Abnormalities	✓	✓	✓	
Check Security of Rocker Covers	✓	✓	✓	
Check condition of Ignition Leads	✓	✓	✓	



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Service	Inter (6000m)	Annual (12000m)	Bi-Annual (24000m)	Completed (Initial)
Change Spark Plugs		✓	✓	
Spark Plugs Used (When changed)				
Check Distributor Cap and Low Tension Wires for Deterioration	✓	✓	✓	
Check Crank Sensor for Debris (AJP Only)	✓	✓	✓	
Check Engine Sensor Connections for Corrosion	✓	✓	✓	
Check Drive Belts Condition, Adjust/Change if Required	✓	✓	✓	
Check Air Filter	✓	✓		
Change Air Filter Element			✓	
Check Adjust Tappets and Timing Chain Tension (Speed 6 and AJP) Record findings on Tappet Sheet		✓	✓	
Check the Condition of the Engine + Gearbox Mounting Rubbers	✓	✓	✓	
Check throttles and linkage operation and lubricate	✓	✓	✓	
Check/Adjust Throttle Stop	✓	✓	✓	
Check/Top Up PAS fluid (where applicable)	✓	✓	✓	
Check Top Up Clutch Fluid	✓	✓		
Change Clutch fluid			✓	
Clutch Fluid Used (When changed)				
Check Master Cylinder and Under Bonnet Grommets Seal - Reseal if Required	✓	✓	✓	
Check engine Breather/Hoses for Security and Condition	✓	✓	✓	
Check/Adjust Ignition timing and Co. with Engine at operating Temperature (Distributor Cars Only)	✓	✓	✓	
Check/Adjust Engine setting on Computer with Engine at Operating Temperature (Cerbera)	✓	✓	✓	
Check Coolant Level and top up if necessary	✓	✓		
Change Coolant			✓	
Antifreeze Used				
Check Cooling System for Leaks, Hoses for Security	✓	✓	✓	
Check Cooling fans Operation	✓	✓	✓	
Check/Adjust/Lubricate all Hinges, Doors, Boot and Bonnet Locks/Catches	✓	✓	✓	
Centralise the Steering Wheel (if Necessary)	✓	✓	✓	
Road Test the Vehicle	✓	✓	✓	
Update Service Book	✓	✓	✓	

Other Observations / Notes / Work Carried Out



Service Schedule

Vehicle	Service	Due	Completed
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