

TVR Car Club Ltd – Committee Meeting  
Held @ Gaydon on Saturday 23<sup>rd</sup> April, 10am

Present -- Simon Lacey - Chairman Tony Vile – Treasurer  
Bernie Hartnett – Trackday Co-ordinator  
Carol Folkard - Secretary Alison Brown –Club Office  
Pietro Abate - RO Co-ordinator Georgina Baker – Ad Manager  
Simon Bowes - Competition Sec. Grant Crouch – Database Admin

Apologies -- Ralph Dodds, Derek Smith, Richard Sails,  
Jeremy & Christine Blandford

Simon Lacey opened the meeting with a request for a few moments silence in memory of Gerry Marshall who had passed away recently. The view was expressed that his death, of a heart attack , whilst taking part in a race at Silverstone, was a very fitting end to an illustrious career in racing.

### ITEM

1. Simon called for the co-option of Georgina Baker as Advertising Manager.

Proposed by Tony Vile Secoded by Pietro Abate

Vote - Unanimous

2. Simon welcomed the new committee members, Georgina Baker and Simon Bowes, and asked committee members to introduce themselves with a brief description of their roles. Simon then summarised the composition of the committee and explained the role of the 3 Directors, Simon Lacey, Bernie Hartnett & Carol Folkard. The Directors are overseeing the club's finances with the assistance of Tony Vile as Treasurer and Lewis Brownlee ( club book-keepers ). The Directors will report all their actions to the committee on a regular basis.

3. The minutes of the meeting held on 19<sup>th</sup> Feb 2005 were read and approved.

Acceptance of the minutes Proposed by Bernie Hartnett

Secoded by Pietro Abate

Vote – Unan.

4. Matters Arising from those minutes

- (i) Trailer not to be used during 2005 due to high operating costs.
- (ii) Trade Mark Registration – the club's trademark is being registered, this process continues, However an objection has been raised by TVR Engineering Ltd, the details of which are not known at present .

5. Finance

Tony Vile stated that the Draft Accounts for the year ending Sept. 04 were now available from the auditors Lewis Brownlee but that he had not had enough time to check all the details.

Owing to the changes in the way the accounts are presented , as explained at the AGM, the figures now showed a loss of £70,000. However the club has a very healthy cashflow and the aim is to recoup that shortfall during the course of this financial year .The Directors will continue to meet on a regular basis to constantly review the financial situation and with the help of the accountants and the Treasurer ensure that the future finances are secure. An EGM will be called when the accounts are finalised and the full situation explained to club members at that time.

6. Advertising

Georgina Baker briefly explained her aims as the club's new Advertising Manager and thanked Pietro for his assistance with a smooth handover.

The advertising occupies 33% of Sprint. Georgina felt this balance was satisfactory and did not want to change this. Advertising should remain as it is, relevant to the members and their cars.

The new accounting practices allow for a faster and smoother distribution of invoices and a quicker turn around in banking monies received. This will help in the future with the management of possible 'bad debts'.

The invoicing for sponsorship is to be dealt with in the same way as advertising. Sponsors to pay in advance for promotions advertised in Sprint- this will take into account items such as 'Picture This'.

**ACTION Georgina Baker & Derek Smith**

Georgina will be offering links to regional websites, FOC, to current advertisers. To discuss this matter with Ralph Dodds and Paul Calland

**ACTION Georgina Baker**

#### 7. Sprint

An Editorial meeting had been held in advance of the committee meeting and the Editorial Team had concurred with the Directors decision to cut the number of pages in Sprint. The amount of space given to Regional Reports had not been reduced as this was felt to be the backbone of the club. However, some concern was expressed over the length of some reports, this matter would be taken up by Pietro in his regular contact with RO's.

**ACTION Pietro Abate**

The committee agreed that Jon Lowey of Online Design is doing an excellent job of producing Sprint and also agreed that he would be invited to take up a new contract on the expiry of the current one.

The committee agreed that Derek Smith and the editorial team as a volunteers are also doing an excellent job. Georgina is giving him some additional help now in proof-reading all trade ads.

Pietro is also liaising with RO's to improve the adherence to deadlines and the inclusion of all RO reports

**ACTION Pietro Abate**

#### 8. Events

Mini Thunder - 30 people now booked

Guards Polo Club - suggested that tickets might be given to RO's for distribution. Ad for Sprint required

**ACTION Simon Lacey**

Big Northern Gathering -- Events team to assist Richard Abbott as and when required

**ACTION Jeremy Blandford**

S Club Heaven - Liaise with organisers **ACTION Jeremy Blandford**

Big Bad Wedge Fest & Griff Growl - organisers have declined assistance

Bernie gave a brief explanation of the club's trackday rules. Events of this nature must comply with the club's guidelines.

**ACTION Bernie Hartnett**

Event Co-ordinators wish to hold a meeting in Sept/Oct 2005 to discuss the possibility of a large national event in the future. This year's organisers of regional events to be invited. Simon Lacey offered to chair the meeting.

**ACTION Simon Lacey**

#### 9. Club Office Report

Alison reported that there were now 1221 members on Direct Debit- this is an excellent result. Tony Vile is to oversee changes to Direct Debit mandate online to improve the system further

**ACTION T.Vile A Brown P.Calland**

Monthly Special Offer in Sprint producing good results. Next month is a Le Mans jacket.

Regalia Sales to be brought back into public area of website in order to improve sales.

Ann Ray's Contract of Employment has now been ratified following Alison's review of Ann's probationary period. Ann has proved to be an excellent addition to the club office staff.

The return to plastic membership cards is being investigated. **ACTION A.Brown**

Zolder bookings being dealt with by the office- increase in costs due to higher track costs

Snetterton- a success

Cadwell - sold out

C/Combe - progressing well

Brands Hatch - possibility to be discussed by Bernie Hartnett and Nick Smith

Finally Alison stated that liaison with Lewis Brownlee on financial matters was proving mutually beneficial.

#### 10. RO Co-ordinator Report

Pietro had requested 'any questions' of the RO's prior to the committee meeting. Only 2 RO's had submitted questions.

1. Richard Abbott had asked why his expenses claim for mileage to the AGM/RO meeting had not been paid.

Answer - the committee had already agreed that expenses for attending the AGM would not be paid and that as the 2 meetings were at the same location/time expenses would not be paid for the RO meeting. It was felt that club members should attend the AGM voluntarily. Lunch was provided for those Ro's staying on for the RO Meeting.

2. Pauline Frost had asked how the resignation of an RO is dealt with.

Answer . the RO in question usually informs the Chairman or Secretary who then discuss the matter and normally the RO suggests a replacement. Problems of any kind are usually aired and dealt with at this stage

**ACTION Pietro Abate** Pietro to ensure that the answers are relayed to the concerned RO's

Membership Benefits - discussion of this to be carried forward to the next meeting.

#### 11. AOB

- i. Simon Lacey asked if the Sprinters required any financial assistance this season, Simon was not sure but would look into the matter **ACTION Simon Bowes**

- ii Insurance—Public Liability insurance renewal now being dealt with. There had been a large increase in the premium cost. Further quotes are being obtained **ACTION C.Folkard & T.Vile**

- iii Valuations

Bernie Hartnett stated that James Birkby was still interested in offering this service.

Simon to discuss with Richard Sails

**ACTION Simon Lacey**

- iv Pietro suggested joining the 'Smile' club discount system for goods and services- to be investigated

**ACTION P.Abate & T.Vile**

- v MBNA - club credit card- club is seeking a more rewarding package from the MBNA

**ACTION G.Baker & T.Vile**

- vi Adresses - Grant Crouch asked the committee's opinion about home addresses being published in Sprint. The consensus was that telephone nos and email addresses be shown in Sprint.

**ACTION C. Folkard**

- Viii Business cards—committee business cards being organised by Pietro- details to him

**ACTION All**

**Date for next meeting Saturday 6<sup>th</sup> August @ Gaydon to include the EGM**

Meeting closed at 2.45pm