

Minutes from committee meeting 24th January 2009, held at Gaydon Motor Museum.

Meeting commenced at 10am

Those present: Jeremy Blandford (JB) Mandy O'Neale (MO) Sharon Blanchard (SB) Nick Kay (NK) Pauline Frost (PF) Grant Crouch (GC) Pietro Abate (PA) Matthew Maneely (MM) and Alison Brown (AB)

Guests: Ray Frost (RF)

Apologies: Ralph Dodds, Richard Sails, Paul Calland (Cypher)

Offices not present: Andy Race & Graham Waldon

Approval of minutes of the previous meeting.

Proposed: MM Seconded: PF Passed by unanimous vote.

Matters arising from those minutes: PA presented the revised moderators rules to the committee.

JB asked for some clarification to be added to the document regarding the term 'over moderating' PF felt that the essence to successful moderating was to use common sense in your approach, JB added that moderators should preferably seek the advice of their fellow moderators on the mod forum before taking any action or replying to a complaint.

After the requested amendments had been made the document would be added to the forum rules section on the website. This document was to be referred to by the moderators for guidance.

JB suggested that Pietro take on the role of chief moderator as part of his IT manager's post, JB to speak with Ralph to confirm he was happy to relinquish the role. PA was happy to take on the role if required. Action JB

GC asked if the process of 'sin binning' a forum user was automated, JB explained that this process was not automated at present. Forum users were 'sin binned' by a moderator after consultation on the moderator forum. The instances of members being 'sin binned' are very low.

MO requested that the word 'resign' be changed to 'retire' with regard to Derek Smith. Action AB

Insurance update

JB outlined the meeting that had been held on 10th Jan between the directors of the TVRCC and Adrian Flux Insurance Services. Main points discussed were contractual. The fixed remuneration was to be paid on existing customers, new customers and at time of renewal.

GC asked if this figure would have to be repaid if the policy was cancelled early? JB answered no, but this would be check on the final contract.

PF asked when the scheme was to be launched? Copy had been organised for February Sprint outlining the details of the scheme. Free phone number for members quotes was now up and running, launch date was subject to final contracts being in place.

MO had been working with Adrian Flux to finalise copy and content for the website. A new advert is to be drafted for Sprint from March.

PF asked if Adrian Flux would be taking an active role on the forums? JB had discussed this with them and they had been issued login details for the forums. GC asked how the remuneration was to be paid? MM to finalise these details as part of the final contract negotiations. Action MM

Conversion rates were discussed, periodic reviews of the spread of cover would be carried out.

PF asked if there would be brochures/leaflets that could be given to RO's to promote the scheme? Action AB to produce and distribute leaflets.

Crib sheet needed outlining the main benefits of the scheme for committee use.

Action AB.

Matt to review contract once finalised. Action MM.

Registrar role going forward

JB explained that the committee required Grant to take a more active role in committee proceedings. The database that had been designed by Grant for use by the TVRCC may need to be upgraded in the future. The committee were concerned that Grant was the only person who had an un-compiled version of the data tables and fully understood how the system had been compiled. Despite previous requests from the committee to Grant for an un-compiled copy of the database this had still not been received. JB asked Grant to explain why he was unwilling to release these details?

Grant explained that he had been co-opted on to the committee as registrar, the conception of the new database was an add on to the role of registrar, because he had the skills to write a better database system for the club. In Grants opinion the database was stable and no upgrades were needed.

MM asked where the database was held, GC answered that the data was held at the office and access was given by him. The IPR of the Front End was Grants, he was not prepared to release this to the committee.

After much discussion the following solution were suggested.

MM & GC to move this forward.

Insurance policy to protect against issues with the database system in the future.

Contract between GC and the TVRCC to safeguard both parties.

The source codes to be held on behalf of GC & the TVRCC by a third party.

MM & GC to agree terms prior to the next committee meeting.

JB asked that GC offer support to the committee/office in his role as registrar during the remainder of his term of office. Also going forward if he was re-elected at the AGM in March.

AGM – AB outlined the details for the AGM voting form, this form will be sent to all members with February Sprint. Detail for copy were needed no later than 26/01/09.

Action AB

Treasurers report – Budgets had been set for financial year 08/09.

Figures were ahead of budget for the first two months of the 08/09 financial year.

MM to contact the Dutch club with regard to this years Zolder event.

GC asked what the critical mass was with regard to membership income? Matt was unsure of the current critical mass figure, the budgets were worked on 5500, the current membership exceeds this level

.Le Mans expected profit level was to be altered to reflect the reduction of allocation for this event. Action MM

Le Mans prices had been set in conjunction with AB.

Events

NK wished to thank Sharon for taking the lead on the calendar for 2009, Sharon handed out revised/updated calendars for 2009. The event team's layout in Jan Sprint had been very well received by members.

A booking form for the Guards Polo event had been drawn up by Sharon. This would appear in a future Sprint.

Sharon had also been in discussions with Castle Combe with a view to ticket concessions for members/dedicated parking/track day/camping at a 2009 race meet, Sharon would report back to the committee as negotiations progressed.

GC asked if Castle Combe could be approached for a members concession off the cost of a season ticket? SB to ask.

Nick outlined the details of the Tuscan meet at Donington Park over the May day weekend. Concessions had been agreed with Britcar on tickets for members. Camping provision would be provided in conjunction with White Rabbit Racing as per Silverstone. Prices and more details to follow as they are received.

Nick had received no communication from the Blackpool/Lancs region, JB thought that the event in Blackpool was now being planned for 2010. NK to liaise with John Mleczek & Richard Sails.

The events team were working hard on offering members more choice of events for 2009.

Editors

Mandy had been asked via the forums to consider publishing the minutes of committee meetings in Sprint? After much discussion it was decided that a summary of the minutes would be trialled in Sprint. Action AB to write copy for March Sprint. Mandy had also been asked to consider a letters section for Sprint, after much discussion and the fact that no emails were received when 'ask Sprint' was trialled last year. It was decided not to implement a letters section in Sprint at this time.

The possibility of recruiting more European members was discussed, various of the European clubs produce their own magazine. AB & JB to investigate this further with the European clubs. Incentives were to be investigated, possible trial periods of membership.

Mandy to speak with Jon & Paul to discuss Sprint being produced in pdf. format.

Roco – Ro's had welcomed email updates from the events team and the details in Jan Sprint.

No other questions or matters arising from ROs

Press Office – Ralph was not present, he had sent his apologies and would report to the committee online as and when required.

IT Manager

Pietro had been to visit the TVRCC office, all systems had been checked. The back up of data was now working well. Daily tape back ups were being made. A further back up was to be made once a week and taken off site.

Actinic Software was very out dated and an upgrade was needed, Pietro had obtained prices and this was duly sanctioned by the treasurer. Action PA to liaise with Cypher. DD Expert needed to be moved from TVR PC2, action AB to obtain a quote from DD Expert to move all software and data.

A précis of Paul Calland's update from Cypher regarding the TVRCC website was read out by Pietro.

AOB

NK asked if there were costs relating to re-directing email addresses? Pietro would check with Cypher for a breakdown of forwarded and active email addresses. Action PA

GC asked about the current forum upgrade? JB explained that the current upgrade was to improve the forum for users and give a more uniform appearance.

Membership levels were discussed at some length, due to no manufacture and a diminishing level of TVRs it was felt that a more proactive approach to recruitment of new members was needed. Particularly concentrating on members selling their TVRs, and encouraging the new owners to become members.

AB suggested a postcard sent to those members with current classified adverts, to encourage them to pass details of the club to the new owner. Action AB to trial this idea with immediate effect.

Other ideas to be investigated – referral incentives / website downloads in the classified section to give to new owners/ mailing to the whole membership. AB to investigate all of the above.

Dealer flyer to be emailed to Mandy. Action AB.

NK had been offered by Bricar some provision of track time, Nick to check the details and report back to the committee.

GC asked about the provision of track days going forward? PF explained that most track days providers were struggling to fill days, the TVRCC had decided to offer a max. of 3 days for 2009 to try and guard against future losses.

GC had been contacted by a Swiss gentleman regarding details on his car, he was given his number by the office. He wished to purchase a book over the phone from the office, but was not asked if he wished to join? Was this common practice not to push membership over the telephone? AB answered that it was office practice to ask at time of order for membership details, if the person ordering was not a member they

would be asked if they wished to receive membership details with their purchase?
Action AB to investigate.

PF requested that the committee try to use the forums more as members and take a more active role in threads. Action all to try and post as members more and not just as officials of the club.

PA asked on behalf of Ralph, if any member had expressed an interest in the Press Officer position? No one had contact the office/secretary.

Meeting closed.

Next meeting 9.30am Saturday 28th March 2009 @ Gaydon, prior to the AGM.