

**Minutes from Committee Meeting**

**Dated 31<sup>st</sup> May 2008.**

**Held at Gaydon Motor Museum 10am start.**

**ACTIONS**

**Present:**

Jeremy Blandford (JB), Derek Smith (DS), Matthew Maneely (MM), Pietro Abate (PA), Pauline Frost (PF), Ralph Dodds (RD), Mandy O'Neale (MO), Andy Race (AR), Alison Brown (AB).  
Guest: Ray Frost.

**Apologies:**

Nick Kay (NK), Grant Crouch (GC), Graham Walden (GW), Richard Sails (RS).

Matters arising from the previous meeting – None

Adopting the minutes from the previous meeting had been completed online on the 10/04/08 by unanimous vote. Hard copy of the adopted minutes was signed by AB & JB (secretary/chairman)

**AOB:**

(DS) Outlined Trevor Wilkinson's condition as he has been in contact with Trevor's friend Graham in Menorca. DS proposed that a representative should visit Trevor in hospital on behalf of the TVRCC. It was felt that whoever visited should be known to Trevor. All agreed that Colin Lyons would be a suitable choice.

Action (RD) to contact Colin to see if he could help. (MM) to allocate funds.

MM  
RD

Vote: Should a TVRCC representative visit Trevor? Votes for 7 Abstentions 2

**NEC Show –**

**Proposal should the TVRCC have a stand at this years show?**

RD outlined the proposed details for this years show and approximate budget. TVRCC had again been invited to display in the prestige hall, stand space would accommodate 6-8 cars central meeting/refreshments marquee. The stand has to be carpeted using the NEC contractors at a cost of approx. £415.

Other costs would include the electricity supply for lighting and coffee machine. After much debate it was agreed that the TVRCC would attend with a fix budget.

MM Proposed TVRCC attend the NEC with a fixed budget.

Votes for: 9 against: 0 abstentions: 0

The following actions: RD to co-ordinate the stand content / displays / cars

RD to present expected budgets to MM for sanction.

The following actions are to ensure minimal costs:

MO to approach Racing Green for sponsorship.

JB to source lighting for the stand

RD to approach Chris Walton for assistance with barriers for the stand and post a request for help on the TVRCC forum.

RD  
MM  
MO  
JB

**Treasurers Report –**

As outlined in Matt's report income is down, after a long debate the following proposals were put forward and actions allocated.

(AR) Proposed a complete update of the regalia clothing range, to include more model specific items, images of different models or model names with TVRCC logo less prominent on the sleeve.

Action (AB): To present samples to the committee before Friday 6<sup>th</sup> June for approval with RRP's / quantities & set up budget.

Action (AB): Update regalia online and homepage advert when new range has been agreed.

AB  
AB

Proposed: Advertising on the TVRCC homepage, possible links to spares suppliers.

Action (PA): To obtain quotes from Cypher for a rolling advert on the homepage and regional pages with click through links.

Action (PA): Check the expected income from such adverts.

PA

(MO) proposed: All aspects of advertising in Sprint to be reviewed. Mandy to enlist the help of Sue Review to include rates charged and packages offered to our clients. Some suggestions were put forward namely offering existing Sprint advertisers a Sprint and website package.

Action (MO): Open new topic on the committee forum for suggestions of new advertising opportunities.

Action (MO): Set up meeting with Sue and relevant committee members.

MO  
MO

(RD) suggested: Charging for members classified adverts?

This suggestion was discussed; it was felt that free classifieds should remain as a service to members. We could investigate increasing the charges to non-members. This subject will be for discussion at the advertising review meeting.

(MM) proposed: An inflationary rise in subscription charges, this increase would be proposed at the 2009 AGM.

Action (MM): Wording for this proposal.

MM

All of the above suggestions for increasing income will be discussed further on the committee forum and at the advertising review meeting (tba). Action ALL

ALL

### Insurance Tender Document:

Matthew's tender document was approved by the committee. It was felt that the document needed a further section outlining the benefits of an association with the TVRCC.

Action (MO) to write the benefits document.

Action (AB) supply JB with the contact details for all the prospective tenderers. (completed)

Action (JB) to contact all the companies prior to the tender document being sent.

MO  
AB  
JB

**New Members / Joining Fees** – After much discussion prior to the meeting and given the current economy and increasing costs dictating the need to increase income it was proposed that the joining fee be increased by £2 per new member.

Vote: for 9 (unanimous)

Action (AB): Increase Joining rates, amend all printed matter and the TVRCC website with immediate effect.(completed)

AB

### Committee Communication –

AB wished to thank everyone for increasing the amount of communication on the committee forum between meeting and striving to complete actions on time.

Action (AB) to continue with same format for agenda/minutes and actions (on going)

AB

### Website Update –

Nothing further to add to Paul's pre-meeting report. No questions from the meeting.

Editorial – MO requested help in publicising the Driving Adventures tours. PF suggested that details be included in her next newsletter to the ROs.

Action MO to send copy to PF.

MO

### RoCo

All regions are working well; all of the initial issues have now been resolved. Future plans include a RO spotlight section in Sprint and the continuation of the email newsletter which has been very well received.

### Track Days / Motor Sport

All the track days completed so far had gone well, AR asked that all committee members push the days at Keevil and Oulton as numbers booked are very low.

Action All

ALL

AR to send video footage to RD for TVRCC TV.

Action AR / RD

Silverstone 24hr plans were coming together well, Nick had put some details online. It was felt that an evening function would be nice as it is a 24hr event, possibly a BBQ or a Hog Roast?

Action JB to speak with NK/AR & MO to promote this event both in Sprint and on the website.

JB

PF proposed a list of local accommodation should be released.

Regalia should be available at this event.

Action AB to check with Nick regarding the trading rules for Silverstone.

AB

PA asked where other than our members pages could the challenge dates be found? AR answered that all the dates for TVR motor sport dates could be found on his Monster site.

Action AR & RD to try and link Monster from our site.

RD  
AR

### IT Update

Date had now been set for the IT meeting 28<sup>th</sup> June '08.

Office IT changes are well underway a new server is being built to replace PC2 and offer a better data back up system.

A copy of the TVRCC database with unlocked codes is needed for back up.

action JB to obtain this from GC.

JB

Meeting closed 3.01pm

NEXT MANAGEMENT COMMITTEE MEETING 19<sup>TH</sup> JULY 2008.

NEXT FULL COMMITTEE 27<sup>TH</sup> SEPTEMBER 2008.

ALL

**RED ACTIONS** – as soon as possible within one week on the minutes being released.

**AMBER ACTIONS** – for completion within two weeks of the meeting. May require input from others via committee forum or email.

**GREEN ACTIONS** – to be completed by the next committee meeting.